

1. The particulars of its organization, functions and duties;

Government of India enacted the Protection of Plant Varieties and Farmers' Rights (PPVFR) Act in 2001 (53 of 2001) to provide for the establishment of an effective system for protection of plant varieties, the rights of farmers, plant breeders and researchers and to encourage the development of new varieties of plant of economic importance. For the purpose of this Act the Government of India has established Protection of Plant Varieties and Farmers' Rights (PPVFR) Authority with its office at Plant Authority Bhawan, Dev Prakash Shastri Marg, Near NASC Complex, opposite Todapur Village, New Delhi-110012. The PPVFR Authority has also established Five Branch Offices one each at Guwahati, Ranchi, Palampur, Pune and Shivamogga respectively.

Function and duties.

- a) The registration of new, extant plant varieties subject to such terms and conditions and in the manner as may be prescribed.
- b) Developing characterization and documentation of varieties registered under this Act.
- c) Documentation, indexing and cataloguing of farmers' varieties.
- d) Compulsory cataloguing facilities for all varieties of plants.
- e) Ensuring that seeds of the varieties registered under PPVFR Act, 2005 are available to the farmers and providing for compulsory licensing of such varieties if the breeder of such varieties or any other person entitled to produce such variety under this act does not arrange for production and sale of the seeds in the manner as may be prescribed.
- f) Collecting statistics with regard to plant varieties, including the contribution of any person at any time in the evolution or development of any plant variety, in India or in any other country, for compilation and publication.
- g) Ensuring the maintenance of the National Register.

2. The powers and duties of its officers and employees:

Sr. No.	Nomenclature of the Post	Powers and Duties
1.	Chairperson (01)	<p>As per provisions of PPVFR Act, 2001 the Chairperson is the Chief Executive of the Authority. He shall be equivalent to Secretary to Government of India (Rule 13 of PPVFR Rules, 2003). Under Rule 21 of PPVFR Rules, 2003 the duties of Chairperson are prescribed. Chairperson shall have powers of general superintendence and directions in the conduct and management of the affairs of the Authority, to enable the Authority in effectively discharging its duties and overseeing the compliance of the provisions of PPV&FR Act, 2001. PPVFR Regulations, 2006 and 2009 [Rule 21(1)]. Chairperson shall discharge other duties and functions as the Authority may by general or special order in writing delegate to him or the central government may authorize him to discharge from time to time [Rule 21(2)]. Chairperson shall convene, preside over and conduct the meetings of the Authority and be responsible for carrying out all decisions taken by the Authority (Rule 21(3)). Chairperson shall guide and facilitate the development of new plant varieties by protecting the rights of breeders, researchers, farmers and community of farmers as provided under the Act [Rule 21(4)]. Chairperson shall facilitate and act on his satisfaction for compulsory licensing of registered plant varieties and advice the Central and State governments on the restriction of public use of any such registered plant varieties [Rule 21(5)]</p>

2.	Registrar General (01)	The main duty of Registrar-General is Superintendence and direction of the Plant Variety Registry. [Section 12(4)]. He is also the ex-officio Member-secretary of the Authority [section 3(5)]. He is an official equivalent to the rank of Additional Secretary to the Government of India [Rule 19(1)]
3.	Registrar (03) 02 Vacant	The duties of the Registrar are related to registration of plant varieties and they work under the superintendence and direction of the Registrar-General [section 12(4)]. They are also assigned with judicial powers to deal various proceedings under the PPVFR Act, 2001. The duties of the Registrar are specified in Regulation 3 of PPVFR Regulations, 2006 notified in the Gazette vide G.S.R. 740(E) dated 7 th December, 2006. They include examination and acceptance of application for registration (Reg. 3 (2)). Granting opportunity for hearing before amending and rejecting the application [Proviso to section 20 (2) (b) and Reg. 3 (3)]. Duty to register the variety [Reg.3(4)]. Facilitate the registration of EDV [Reg.3(5)]. Issuing certificate of registration [Reg.3(6)]. Allowing alterations in denominations, names and addresses of applicants [Reg.3(7), and deciding oppositions [Reg.3(8)]. Maintaining national register of plant varieties [Reg.3(9)]. Cancelling or varying certificate of registration [Reg.3(10)]. Issuing copies of certificates of registration [Reg.3(11)]. Allowing legal representatives to be impleaded [Reg.3(12)]. Advertising the changes made in the certificate of registration [Reg.3(13)] In addition the Registrar are given

		specific duties relating to arranging meeting of the various committees, Farmers Rights and generating awareness among the farmers about the various provisions of PPVFR Act. Nodal officer of Publication of Plant Variety Journal (PVJ) of India which is equivalent to Gazette of India.
4.	Joint Registrar (02) 02 Vacant	To Assist the Registrar in the Office of Plant Varieties Registry regarding plant variety registration and look after the work of National Gene Bank, Supervision of applications received for registration, sending of acknowledgement to the applicant, Maintaining the status of the application received in the office of the Registrar.
5.	Deputy Registrar, Headquarter (01)	Examination of Varieties for registration, Link officer of DDO. To assist Registrars in matters relating to Farmers' Rights, organizing meetings relating to Plantation /Forestry /Medicinal Plantation/ Projects/Awards and release of Funds to DUS Centers.
6.	Deputy Registrar at PPVFRA Branch Office Ranchi & Guwahati (02 Vacant)	To look after the entire work of PPVFRA at their respective branch offices and to assist Registrars in Plant Variety Registration.
7.	Financial Adviser (01)	Supervising the work of Finance and Accounts Section of the PPVFR Authority, includes preparation of Budget, Maintenance of Accounts, release of Funds to DUS Centers, Projects, Drawing & Disbursement of salary of Officers & Staff of the Authority, clearance of Bills raised by various parties providing service & goods to the Authority. Controlling deduction of TDS, License Fee, EPF/CPF, CGIES, NPS & depositing the same with concerned

		Government Agencies & making payments of TA Bills, LTC, Medical reimbursement etc. Supervision & Control of Bank Accounts. Preparation of Budget, Maintenance of Accounts, release of Funds to DUS Centers, Projects, Drawing & Disbursement of salary of Officers & Staff of the Society, clearance Bills raised by various parties providing service & goods to the Authority. Controlling deduction of TDS, License Fee, PF, CGIES, NPS & depositing the same with concerned Government Agencies & making payments of TA Bills, LTC, Medical reimbursement etc. Controlling the Fund of Gene Bank & PPVFR Authority. Liasoning with DOAC for release of Fund to the Authority & preparation of Annual Accounts, Helping & Coordinating with internal as well as DOAC's & C&AG's Audit. Parties in Auding of Authority's Accounts. Any other work assigned by the Competent Authority.
8.	Legal Advisor (02)	Handling Court Cases against Authority. Rendering legal opinion on various issues. Attending various Courts on behalf of PPVFR Authority. Assisting Registrars in delivering judgement in various proceedings under the PPVFR Act, 2001. Discharging the duties of DDO, Nodal Officer of PV-33 and CPIO under RTI Act, 2005.
9.	PVE (01)	To assist the Registrars, Joint Registrars and Deputy Registrars in registration of Plant Varieties.
10.	Technical Assistant (01) 01 Vacant	To Assist Registrars, maintain National Register of Plant Varieties and any other work assigned by the Competent Authority.

11.	Computer Assistant (05)	To Assist the officers of the Authority for computerization, Maintaining/updating of Database, Maintenance of Excel data sheet for all fees received for registration of Plant Varieties, checking data of applications from NORV/IINDUS/UPOV and updating of the website. To implement and execute e- Governance and automation of office.
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3. The procedure followed in the decision-making process, including channels of supervision and accountability

As chairperson is the chief executive all decisions relating to the registration of Plant Varieties, General superintendence and direction in the conduct and management of the affairs of the Authority are taken with the approval of the Chairperson. The channel of supervision and accountability is as follows:

Deputy Registrar to Joint Registrar

Joint Registrar to Registrar

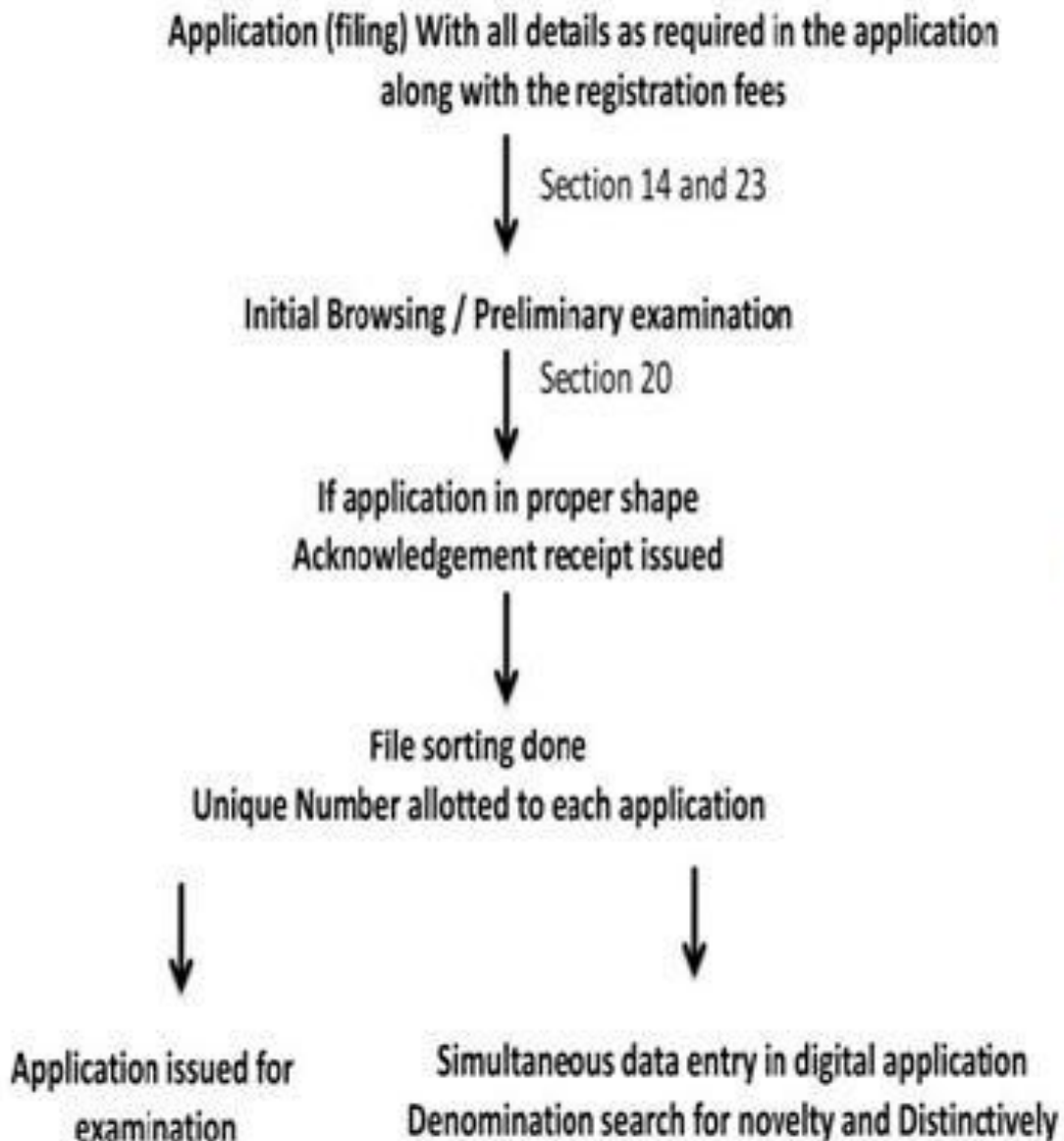
Registrar to Registrar-General

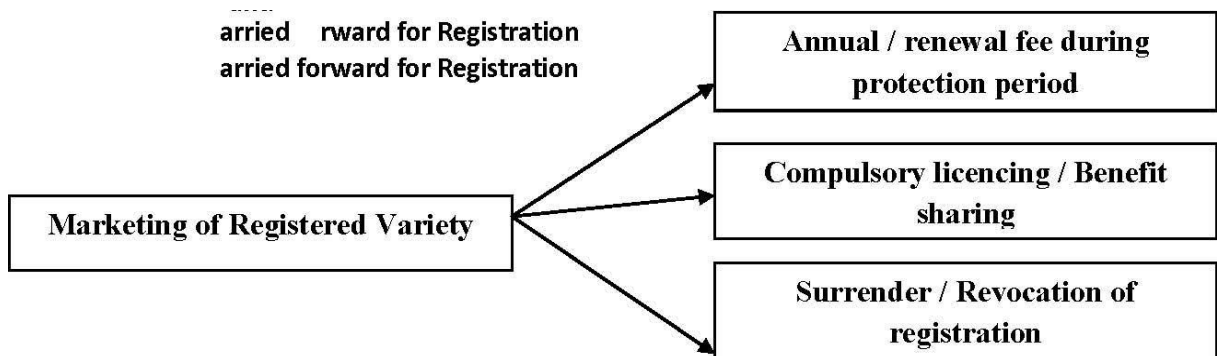
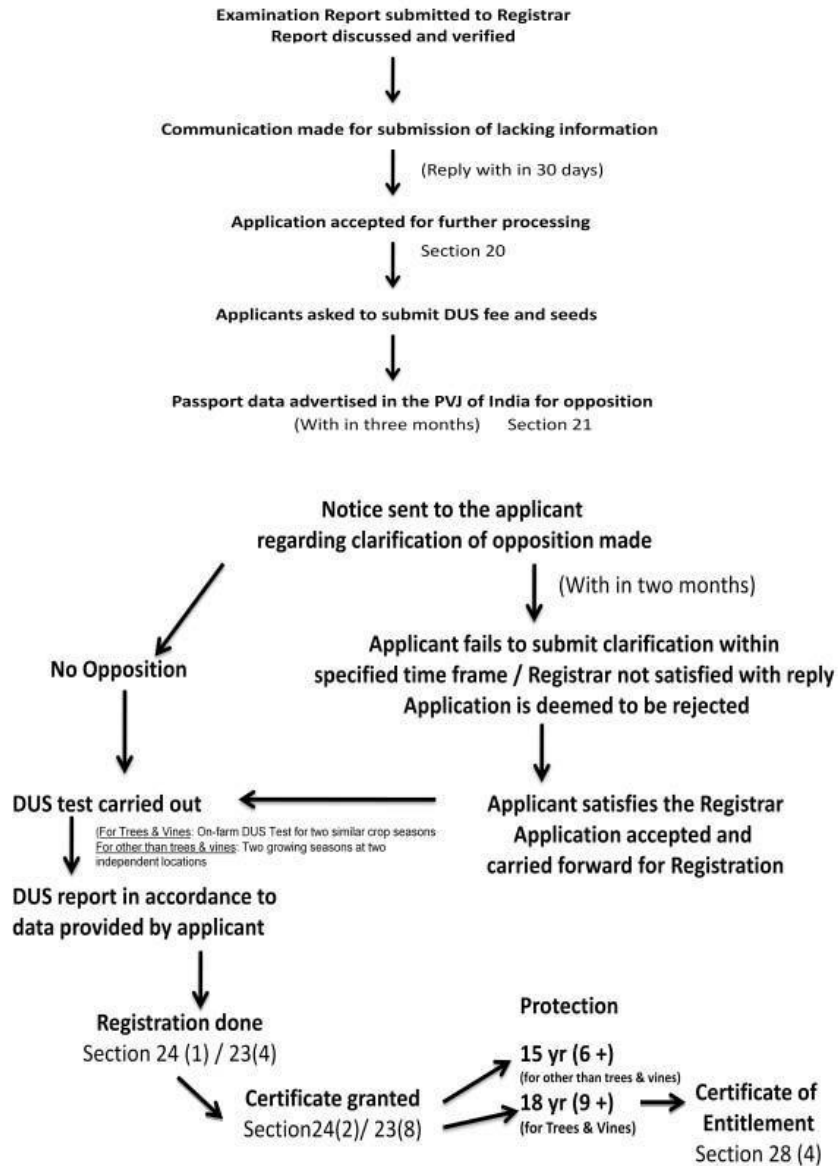
Registrar-General to Chairperson

4. The norms set by it for the discharge of its functions:

Registration of Plant Varieties the norms and procedure for registration of plant varieties is as follows:

Registration of Plant Varieties





5. The Rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.

The provisions of the PPVFR Act, 2001 are followed for various functions of the Authority. The Authority has also framed guidelines crop-wise for registration of the plant varieties. These guidelines are available on the website i.e. <https://plantauthority.gov.in/crop-dus-guidelines>. In addition, Govt. of India rules are followed for regulating the service and financial matters of the Authority.

For administration and Financial Matter, Rules/Instructions from DAC/Ministry of Agriculture, Govt. of India are follows.

6. The particulars of any arrangement that exist for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

As per the Act PPV&FR Act, Authority consists of members appointed or nominated under clause (b) of sub-section (5) of section (3). The members of the Authority, to be appointed by the Central Government, shall be as follows:

- (i) The Agriculture Commissioner, Government of India, Department of Agriculture and Cooperation, New Delhi, *ex-officio*;
- (ii) The Deputy Director General in charge of Crop Sciences, Indian Council of Agricultural Research, New Delhi, *ex-officio*;
- (iii) The Joint Secretary in charge of Seeds, Government of India, Department of Agriculture and Cooperation, New Delhi, *ex-officio*;
- (iv) The Horticulture Commissioner, Government of India, Department of Agriculture and Cooperation, New Delhi, *ex-officio*;
- (v) The Director, National Bureau of Plant Genetic Resources, New Delhi, *ex-officio*;
- (vi) One member not below the rank of Joint Secretary to the Government of India, to represent the Department of Bio-Technology, Government of India, *ex-*

- officio*;
- (vii) One member not below the rank of Joint Secretary to the Government of India, to represent the Department of Ministry of Environment and Forest, Government of India, *ex-officio*;
 - (viii) One member not below the rank of Joint Secretary to the Government of India, to represent the Department of Ministry of Law, Justice and Company Affairs, Government of India, *ex-officio*;
 - (ix) One representative from a National or State level farmers' organization to be nominated by the Central Government.
 - (x) One representative from a Tribal Organization to be nominated by the Central Government.
 - (xi) One representative from the seed industry to be nominated by the Central Government.
 - (xii) One representative from an Agricultural University to be nominated by the Central Government.
 - (xiii) One representative from a National or State level women's organization associated with the agricultural activities to be nominated by the Central Government.
 - (xiv) Two representatives of State Governments on rotation basis to be nominated by the Central Government.
 - (xv) The Registrar General shall be the *ex-officio* member-secretary of the Authority.
 - i. **Terms of Members:** The Authority members are *ex-officio* with no terms and non-official members have 3 years terms as per rule 51.
 - ii. **Since when constituted:** The PPVFR Authority is a Statutory Body established by Central Government under Section 3 of PPVFR Act, 2001 vide SO No. 1589(E) dated 11/11/2005.

7. A statement of the board, council committees and other consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether

meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

The details are available on the website i.e. <https://plantaauthority.gov.in/committee>.

8. A directory of its officers and employee;

The directory of its officers and employee is follows:

S. No.	Name	Designation	Officer telephone no.	Mobile no.	E-mail id
1.	Dr. T. Mohapatra	Chairperson	011-25848127	7840000542	chairperson-ppvfra@nic.in
2.	Dr. D.K. Agarwal	Registrar General	011-25843316	9565068025	rg-ppvfra@nic.in
3.	Sh. D.R. Choudhury	Registrar	011-25843622	9968317894	jr-ppvfra@nic.in
4.	Vacant	Registrar	---	---	registrar-hort-ppvfra@nic.in
5.	Vacant	Registrar	---	---	---
6.	Sh. Vipin Tyagi	Financial Advisor	011-25843632	9810556510	fa-ppvfra@nic.in
7.	Vacant	Joint Registrar	---	---	---
8.	Vacant	Joint Registrar	---	---	---
9.	Dr. A.K. Singh	Deputy Registrar	---	9958993647	dr-ppvfra@nic.in
10.	Vacant	Deputy Registrar	---	---	---
11.	Vacant	Deputy Registrar	---	---	---
12.	Sh. D.S. Raj Ganesh	Legal Advisor	011-25843388	9350453380	la-ppvfra@nic.in
13.	Sh. Arun Kumar	Legal Advisor	011-25843388	9212271427	la2-ppvfra@nic.in
14.	Dr. D.S. Pilania	PVE	---	9868900441	ta-ppvfra@nic.in
15.	Vacant	Technical Assistant	---	9868900441	---
16.	Sh. Arvind Kr. Rai	Computer Assistant	---	9654889042	ca1-ppvfra@nic.in
17.	Sh. Sanjay Kr. Gupta	Computer Assistant	---	9015508067	ca4-ppvfra@nic.in
18.	Smt. Shipra Mathur	Computer Assistant	---	9971128570	ca3-ppvfra@nic.in
19.	Sh. S.N. Prasad	Computer Assistant	---	9289333585	ca5-ppvfra@nic.in
20.	Sh. Nitesh Kr. Verma	Computer Assistant	---	8375033363	nitesh.verma@nic.in

9. Additional approved Posts at PPVFR Authority:

The PPVFR Authority has received approval of additional 17 new posts at PPVFR Authority, New Delhi. The detail of the posts is as under:

SL	Name of post	Number of posts	Level in pay matrix
1.	Deputy Director (Admin)	01	Level-11
2.	Plant Variety Examiner (PVE)	05	Level-07
3.	Executive Assistant	05	Level-06
4.	Accountant	02	Level-06
5.	Technical Assistant	04	Level-06
	Total	17	

10. Name, Designation and Pay Scale of the Employees of the PPVFR Authority:

S. No	Name	Designation	Pay Scale
1.	Dr. T. Mohapatra	Chairperson	Rs. 2,25,000/- fixed (Level-17)
2.	Dr. D.K. Agarwal	Registrar -General	Rs. 1,82,200-2,24,100 (Level-15)
3.	Sh. D.R. Choudhury	Registrar	Rs. 1,23,100-2,15,900 (Level-13)
4.	Vacant	Registrar	Rs. 1,23,100-2,15,900 (Level-13)
5.	Vacant	Registrar	Rs. 1,23,100-2,15,900 (Level-13)
6.	Sh. Vipin Tyagi	Financial Advisor	Rs. 1,23,100-2,15,900 (Level-13)
7.	Vacant	Joint Registrar	Rs. 78,800-2,09,200 (Level-12)
8.	Vacant	Joint Registrar	Rs. 78,800-2,09,200 (Level-12)
9.	Dr. A.K. Singh	Deputy Registrar	Rs. 67,700-2,08,700 (Level-11)
10.	Vacant	Deputy Registrar	Rs. 67,700-2,08,700 (Level-11)
11.	Vacant	Deputy Registrar	Rs. 67,700-2,08,700 (Level-11)
12.	Sh. D.S. Raj Ganesh	Legal Advisor	Rs. 78,800-2,09,200 (Level-12)
13.	Sr. Arun Kumar	Legal Advisor	Rs. 67,700-2,08,700 (Level-11)
14.	Dr. D.S. Pilania	PVE	Rs. 44,900-1,42,400 (Level-7)
15.	Vacant	Technical Assistant	Rs. 44,900-1,42,400 (Level-7)

16.	Sh. Arvind Kr. Rai	Computer Assistant	Rs. 44,900-1,42,400 (Level-7)
17.	Sh. Sanjay Kr. Gupta	Computer Assistant	Rs. 44,900-1,42,400 (Level-7)
18.	Smt. Shipra Mathur	Computer Assistant	Rs. 44,900-1,42,400 (Level-7)
19.	Sh. Nitesh Kr. Verma	Computer Assistant	Rs. 44,900-1,42,400 (Level-7)
20.	Sh. S.N. Prasad	Computer Assistant	Rs. 44,900-1,42,400 (Level-7)

11. System of compensation are TA/DA/CEA/Medical etc. as per Govt. of India rules.

12. Total budget allocated (B.E.) to the Authority from financial year 2013-14 to 2024-25, year wise is given below;

i. Yearly budget allocated (B.E.) to the Authority from financial year 2013-14 to 2024-25, year wise is given below; (in Lakh)

Annual Plan 2014-15 (in Lakhs)	Annual Plan 2015-16 (in Lakhs)	Annual Plan 2016-17 (in Lakhs)	Annual Plan 2017-18 (in Lakhs)	Annual Plan 2018-19 (in Lakhs)	Annual Plan 2019-20 (in Lakhs)	Annual Plan 2020-21 (in Lakhs)	Annual Plan 2021-22 (in Lakhs)	Annual Plan 2022-23 (in Lakhs)	annual plan 2023-24 (in Lakh)	annual plan 2024-25 (in Lakh)	annual plan 2025-26 (in Lakh)
1700/-	1600	1670/-	1950/-	2000/-	1902/-	5050/-	5970/-	6050/-	5644/-	5000/-	4000/-

ii. Budget details Head/Sub-Head wise of 2024-25 and 2025-26 are as under;

Sr. No.	Head	Amount (in Lakhs)	Actual Amount (in Lakhs)
2024-25			
1.	General	3300	2484.24
2.	Capital	1200	1166.02
3.	Salary	500	352.39
Total		5000	4002.65
2025-26			
1.	General	3000	2976.82
2.	Capital	500	31.15
3.	Salary	500	462.00
Total		4000	3469.67

13. The manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programme.

There is no provision for subsidy programme. However financial assistance is given to the ICAR Institutes, Krishi Vigyan Kendra, Agricultural Departments of State Government and NGOs for training to the farmers on generation of awareness about the various provision of PPVFR Act, 2001. Funds are also allocated to various DUS Centre, Projects identified by the PPV&FRA for various aspect. Release of funds is need based.

14. Financial statements/Utilization Certificates of fund received.

Financial statements are available on the website of the PPVFR Authority in annual accounts i.e. <https://plantauthority.gov.in/annual-account>.

जीएफआर 12-क
[नियम 238 (1) देखें]

अनुदानग्राही संगठन के स्वायत्त निकायों के लिए उपयोग प्रमाण पत्र का फार्म आवर्ती/गैर-आवर्ती अनुदान सहायता/ वेतन/पूँजीगत परिसंपत्तियों के सृजन के संबंध में वर्ष 2025-26 के लिए उपयोग प्रमाणपत्र

1. योजना का नाम, केंद्रीय योजना, **पौधा किस्म और कृषक अधिकार संरक्षण प्राधिकरण, नई दिल्ली**
2. आवर्ती अथवा गैर आवर्ती अनुदान – आवर्ती
3. वित्तीय वर्ष की शुरुआत में अनुदान की स्थिति
 - (i) हाथ/बैंक में नकदी ₹ 497.35 लाख
 - (ii) असमायोजित अग्रिम ₹ शून्य
 - (iii) कुल ₹ 497.35 लाख
4. प्राप्त अनुदानों, किए गए व्यय और अंतिम शेष (वास्तविक आकड़े) का विवरण

(₹ लाख में)

वर्ष के दौरान प्राप्त अनुदानों की अव्ययित शेष राशि [क्र.सं. (iii) पर दिये गया आकड़ों के अनुसार]	उस पर अर्जित ब्याज*	सरकार को वापस जमा किया गया ब्याज*	वर्ष के दौरान प्राप्त अनुदान	कुल उपलब्ध फंड (1+2-3+4)	किया गया व्यय	अंतिम शेष राशि (5-6)
1	2	3	4	5	6	7
497.35	4.68	4.68	3036.63	3533.98	3469.97	64.01

* ₹ 4.68 लाख का अर्जित ब्याज भारत की संचित निधि में जमा करा दिया गया है।

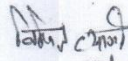
अनुदानों का घटक-वार उपयोग:

(₹ लाख में)

अनुदान सहायता-सामान्य	अनुदान सहायता-वेतन	अनुदान-सहायता-सृजन पूँजीगत संपत्ति का	कुल
2976.82	462	31.15	3469.97

वर्ष के अंत में अनुदान की स्थिति का विवरण।

- (i) हाथ/बैंक में नकद ₹ 64.01 लाख
- (ii) असमायोजित अग्रिम ₹ शून्य
- (iii) कुल ₹ 64.01 लाख


0-10/12/26

प्रमाणित किया जाता है कि मैंने इस तथ्य के प्रति स्वयं को संतुष्ट कर लिया है कि जिन शर्तों पर अनुदान स्वीकृत किए गए थे, उन्हें विधिवत पूरा किया गया है/किया जा रहा है और मैंने यह देखने के लिए निम्नलिखित जांच की है कि धनराशि का उपयोग वस्तुतः उसी प्रायोजन के लिए किया गया है जिसके लिए यह स्वीकृत की गयी थी:

- (i) मुख्य लेखे और अन्य सहायक लेखे और रजिस्टर (परिसंपत्ति के रजिस्ट्रों सहित) संगत अधिनियम/नियमों/स्थायी निर्देशों (अधिनियम/नियमों का उल्लेख करें) में निर्धारित प्रक्रिया के अनुसार रखे जाते हैं और पदनामित लेखा परीक्षकों द्वारा उनकी विधिवत लेखापरीक्षा की गयी है। उपयुक्त आंकड़े, वित्तीय विवरणों/लेखाओं में उल्लिखित संपरीक्षित आंकड़ों से मेल खाते हैं।
- (ii) लोक निधि / परिसंपत्तियों की सुरक्षा करने, वित्तीय निवेश के मुकाबले में परिणामों और भौतिक लक्ष्यों की उपलब्धियों पर निगरानी रखने, परिसंपत्ति सृजन आदि मेगुणता सुनिश्चित करने के लिए आंतरिक नियंत्रण विद्यमान है तथा उनकी प्रभावकारिता सुनिश्चित करने के लिए आंतरिक नियंत्रणों का समय-समय पर मूल्यांकन किया जाता है।
- (iii) हमारे सर्वोत्तम ज्ञान और विश्वास के अनुसार, ऐसा कोई लेनदेन दर्ज नहीं किया गया है जो संगत अधिनियम/नियमों/स्थायी निर्देशों तथा योजना दिशानिर्देशों का उल्लंघन हो।
- (iv) योजना के निष्पादन के लिए प्रमुख पदाधिकारियों के बीच उत्तरदायित्व स्पष्ट रूप से सौंप दिए गए हैं वे सामान्य स्वरूप के नहीं हैं।
- (v) लाभ अपेक्षित लाभार्थियों को दिए गए और केवल ऐसे क्षेत्र/जिले ही शामिल किए गए जहां योजना को संचालित की जानी है।
- (vi) योजना के विभिन्न घटकों पर व्यय, योजना के दिशा-निर्देशों और अनुदान सहायता के निबंधन एवं शर्तों के अनुसार अधिकृत अनुपात में था।
- (vii) यह सुनिश्चित किया गया है कि के तहत भौतिक और वित्तीय कार्यनिष्पादन, भारत सरकार द्वारा जारी किए गए दिशा-निर्देशों के अनुसार और उस वर्ष जिसमें धनराशि के उपयोग के फलस्वरूप परिणाम प्राप्त हुए, जो अनुबंध-I में विधिवत दिए गए हैं, के दौरान कार्यनिष्पादन / प्राप्त लक्ष्य विवरण के अनुसार रहे हैं।
- (viii) धनराशि के उपयोग के फलस्वरूप प्राप्त परिणाम विधिवत संलग्न अनुबंध-II में दिए गए हैं (संबंधित मंत्रालय/विभाग द्वारा अपनी अपेक्षाओं/निर्देशों के अनुसार तैयार किये जाने हैं)।
- (ix) एजेंसियों द्वारा एक ही मंत्रालय अथवा किसी अन्य मंत्रालय से प्राप्त अनुदान सहायता से निष्पादित विभिन्न योजनाओं का ब्यौरा अनुबंध-II में दिया गया है (संबंधित मंत्रालय/विभाग द्वारा अपनी अपेक्षाओं /निर्देशों के अनुसार तैयार किया जाना है)।

दिनांक: 07.05.2026

स्थान: नई दिल्ली

विमि. अग्रणी

वित्तीय सलाहकार
पीपीवीएफआरए
नई दिल्ली



वि. सहायता,
अध्यक्ष
पीपीवीएफआरए
नई दिल्ली
संगठन प्रमुख

15. Particulars of recipient of concessions, permits or authorizations granted by it.

No such provision exists. However, in order to support and rewards farmers, particularly the tribal, rural communities engaged in conservation, improvement and preservation of genetic resources of economic plants and wild relatives particularly in areas identified as agro-biodiversity hot-spot, Plant Genome Savior Award are conferred annually. The details of awards are as under:

Sr. No.	Name of Award	Details	Applications
1.	Plant Genome Saviour Community Award	A maximum five Farming Communities are awarded every year. Each award includes a citation, a memento and cash prize of Rs. 10 lakhs.	Advertisement for these awards is published in the National dailies and the Authority website: (https://plantaauthority.gov.in/) The applications should be forwarded
2.	Plant Genome Saviour Farmer Reward	A maximum ten Individual Farmers are awarded every year. Each award includes a citation, a memento and cash prize of Rs. 1.5 lakhs.	by Chairperson/Secretary of the concerned Panchayat Biodiversity Management Committee or Concerned District Agricultural Officer or Director of Research of Concerned State Agriculture University or Concerned District Tribal Development Officer
3.	Plant Genome Saviour Farmer Recognition	A maximum twenty Individual Farmers are awarded every year. Each award includes a citation, a memento and cash prize of Rs. 1.0 lakhs.	

16. The particulars of facilities available to citizens for obtaining information, including the working hours of library or reading room, if maintained for public use.

A Library cum reading room is available PPVFR Authority, 5th floor, Plant Authority Bhawan, DPS Marg, New Delhi 110012.

17. The Names, Designation and other particulars of the Public Information Officers.

Sr. No.	Name	Designation	Office Tel. No.	Mobile No.	E-Mail ID
1.	Sh. Arun Kumar	Legal Advisor & CPIO	011-25842846	9212271427	la2-ppvfra@nic.in

2.	Dr. D.K. Agarwal	Registrar-General & First Appellate Authority	011- 25843316	9565068025	rg-ppvfra@nic.in
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18. Such other information as may be prescribed, and thereafter update these publications every year.

	Name	Designation	Office Tel. no.	Mobile No.	E-mail Id
Grievance Redressal	Dr. D.K. Agarwal	Registrar-General	011-25843316	9565068025	rg-ppvfra@nic.in
Vigilance Officer	Sh. D.S. Rajganesh	Legal Advisor	011-25843853	9873476063	la-ppvfra@nic.in
Citizens' Charter	Already available on the Website (http://www.plantauthority.gov.in)				

19. Annual Report and Annual Accounts of the PPVFR Authority

The annual account and annual reports of the PPVFR Authority are available on the website of the Authority i.e. <https://plantauthority.gov.in/annual-report-annual-account>.

20. Parliament questions details: Parliament questions forwarded by nodal ministries and other agencies are reported promptly.

21. Audit party report/para & reply of department: Audit party/para and reply of the department is available on the website of the PPVFR Authority i.e. <https://plantauthority.gov.in/annual-account> and the same has been submitted to the nodal ministry.

22. RTI query and their reply.

The report of RTI applications details and their reply is available on the website of the PPVFR Authority i.e. <https://plantaauthority.gov.in/disclosure-of-rti-applications-receive-by-the-authority> and it is uploaded on website regularly on quarterly basis.

23. Number of Employees against whom Disciplinary Action has been proposed/taken.

No disciplinary action has been proposed/taken for any employee of the PPVFR Authority till date.

24. Transfer Policy and Transfer Orders.

The PPVFR Authority has five branch offices located at Guwahati, Palampur, Pune, Ranchi and Guwahati and there is no regular position in the branch offices except position of Deputy Registrar at Guwahati and Ranchi and the position of Deputy Registrar is vacant since 2022 at both branch offices. Hence, no transfer order issued.

25. Foreign and Domestic Tours.

The details are available on the website of the Authority i.e. <https://plantaauthority.gov.in/disclosure-of-all-official-tours-details>